

# RITA FINANCE AND LEASING LIMITED

( Formerly known as Rita Holdings Limited )

Regd. Off. : 324A, IIIrd Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi - 110085

E-mail : ritaholdingsltd@gmail.com, website : www.ritaholdings.in, Tel: 011-65448440, Mob: +91-8376095513

CIN : L67120DL1981PLC011741

September 18, 2018

## Metropolitan Stock Exchange of India Limited

4<sup>th</sup> Floor, Vibgyor Towers,  
Bandra Kurla Complex,  
Bandra East, Mumbai – 400 098

Dear Sir/Ma'am,

ISIN: INE018S01016

**Sub:** Submission of documents for 37<sup>th</sup> Annual General Meeting of Rita Finance and Leasing Limited (Formerly Rita Holdings Limited) ("the Company") held on Monday, September 17, 2018 at 11:00 A.M.

This is with reference to the Voting (Remote E-voting and Poll) of 37<sup>th</sup> Annual General Meeting of Rita Finance and Leasing Limited (Formerly Rita Holdings Limited) held on Monday, September 17, 2018 at 11:00 a.m. at 324A, III<sup>rd</sup> Floor, Aggarwal Plaza, Sector-14, Rohini, Delhi-110085, please find enclosed documents:

1. Disclosure of Voting (Remote e-voting and Poll) Results of 37<sup>th</sup> Annual General Meeting pursuant to Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.
2. Declaration of Voting (Remote E-voting and Poll) Results by the Chairman of the 37<sup>th</sup> Annual General Meeting.
3. Consolidated Scrutinizers' Report on voting through remote e-voting and voting at the AGM pursuant to Section 108 and 109 of the Companies Act, 2013 read with rule 20 & 21 of Companies (Management & Administration) Rules, 2014, as amended thereto.

You are requested to kindly take the above on record and acknowledge the receipt of the same.

Thanking You,  
Yours truly

**For Rita Finance and Leasing Limited**  
(Formerly Rita Holdings Limited)

  
Pawan Kumar Mittal  
(Chairman and Director)  
DIN: 00749265



# RITA FINANCE AND LEASING LIMITED

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## CHAIRMANS' REPORT

**DECLARATION OF VOTING RESULTS OF THE REMOTE E-VOTING AND VOTING AT THE 37<sup>TH</sup> ANNUAL GENERAL MEETING OF THE SHAREHOLDERS OF RITA FINANCE AND LEASING LIMITED (FORMERLY RITA HOLDINGS LIMITED) HELD ON MONDAY, SEPTEMBER 17, 2018 AT 11:00 A.M. AT THE REGISTERED OFFICE AT 324A, III<sup>RD</sup> FLOOR, AGGARWAL PLAZA, SECTOR-14, ROHINI, DELHI-110085**

RITA FINANCE AND LEASING LIMITED (FORMERLY RITA HOLDINGS LIMITED) ("Company") has convened its 37<sup>th</sup> Annual General Meeting ("AGM") held on Monday, September 17, 2018 at 11:00 a.m. at 324A, III<sup>rd</sup> Floor, Aggarwal Plaza, Sector-14, Rohini, Delhi-110085.

In compliance of the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by Companies (Management and Administration) Rules, 2015 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company has provided remote e-Voting facility to all the equity shareholders to cast their vote on the resolutions set forth in the Notice of 37<sup>th</sup> AGM dated 10<sup>th</sup> August, 2018 electronically.

The remote e-Voting was open for three days from Friday, September 14, 2018 (09:00 a.m.) to Sunday, September 16, 2018 (05:00 p.m.) to cast the vote electronically.

Further, in line with the provisions of Section 109 of the Companies Act, 2013 read with Rule 21 of the Companies (Management and Administration) Rules, 2014 as amended thereto, the voting at the AGM was conducted through poll that were present throughout the meeting.

The Board of Directors of the company in its meeting held on August 10, 2018, had appointed Mr. Amit Kumar, Practicing Company Secretary (Membership No. 5187) to as the Scrutinizer(s) for the purpose of scrutinizing the remote e-Voting as well as voting conducted at the AGM in a fair and transparent manner and ascertaining the requisite majority on the resolutions as set out in the notice of AGM dated 10<sup>th</sup> August, 2018 were sent to the Shareholders in respect of the below mentioned resolutions passed at the Annual General Meeting of the Company.

The Consolidated Voting Results on the basis of the information contained in the Scrutinizers' Report dated 18<sup>th</sup> September, 2018 submitted by Mr. Amit Kumar, Practicing Company Secretary, Scrutinizer of the 37<sup>th</sup> Annual General Meeting, to me, are as follows:

Resolution No.	Particulars of the Business	Ordinary/ Special Resolution	Total No. of Votes casted	No. of votes in favour	% of votes in favour	No. of votes against	% of votes against	No. of invalid vote	Results
<b>Ordinary Business</b>									
1	Consideration and adoption of Financial Statements for the year ended March 31, 2018 along with Auditor's and Director's Report thereon	Ordinary Resolution	2250200	2250200	100.00	0	0.00	NIL	Approved




2	Ratification of appointment of M/s V.N. Purohit & Co., Chartered Accountants (FRN: 304040E) as the Statutory Auditors of the Company	Ordinary Resolution	2250200	2250200	100.00	0	0.00	NIL	Approved
<b>Special Business</b>									
3	Approval of the Reclassification of Erstwhile Promoters of the Company as Public Shareholders of the Company	Special Resolution	2250200	2250200	100.00	0	0.00	NIL	Approved
4	Regularization of Mr. Pawan Kumar Mittal (DIN: 00749265) as a Non-executive Director of the Company	Ordinary Resolution	2250200	2250200	100.00	0	0.00	NIL	Approved
5	Regularization of Mrs. Kiran Mittal (DIN: 00749457) as a Non-executive Director of the Company	Ordinary Resolution	2250200	2250200	100.00	0	0.00	NIL	Approved

Based on the diligently scrutinized report of the Scrutinizer, all the requisite resolutions as set out in the Notice of AGM have been duly approved by the shareholders of the company.

Thanking You,  
Yours Faithfully

For Rita Finance and Leasing Limited  
(Formerly Rita Holdings Limited)

  
\_\_\_\_\_  
Pawan Kumar Mittal  
(Chairman and Director)  
DIN: 00749265



Date: 18<sup>th</sup> September, 2018  
Place: New Delhi

# RITA FINANCE AND LEASING LIMITED

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CIN : L67120DL1981PLC011741

## DISCLOSURE OF VOTING (REMOTE E-VOTING AND POLL) RESULTS OF 37<sup>TH</sup> ANNUAL GENERAL MEETING OF THE SHAREHOLDERS OF RITA FINANCE AND LEASING LIMITED (FORMERLY RITA HOLDINGS LIMITED) PURSUANT TO REGULATION 44(3) OF SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015

Date of the AGM	September 17, 2018
Total number of shareholders as on record date	341
No. of shareholders present in the meeting either in person or through proxy:	
<b>Promoter and Promoter Group:</b>	
Personally Present	02
<b>Public:</b>	
Personally Present	11
Proxy Present	0
No. of Shareholders attended the meeting through Video Conferencing	
<b>Promoter and Promoter Group:</b>	0
<b>Public:</b>	0

### Ordinary Business

#### Agenda 1- Consideration and adoption of Financial Statements for the year ended March 31, 2018 along with Auditor's and Director's Report thereon

Resolution required: (Ordinary/ Special)					Ordinary			
Whether promoter/ promoter group are interested in the agenda/resolution?					No			
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstanding shares (3)=[(2)/(1)]* 100	No. of Votes – in favour	No. of Votes – against	% of Votes in favour on votes polled (6)=[(4)/(2)]*100	% of Votes against on votes polled (7)=[(5)/(2)]*100
		(1)	(2)		(4)	(5)		
Promoter and Promoter Group	E-Voting	1796951	0	0	0	0	0	0
	Poll		17,00,000	60.71	17,00,000	0	75.55	0.00
	Postal Ballot (if applicable)		NA	NA	NA	NA	NA	NA
	<b>Total</b>		<b>17,00,000</b>	<b>60.71</b>	<b>17,00,000</b>	<b>0</b>	<b>75.55</b>	<b>0.00</b>



Public Institutions	E-Voting	0	0	0	0	0	0	0
	Poll		0	0	0	0	0	0
	Postal Ballot (if applicable)		NA	NA	NA	NA	NA	NA
	Total		0	0	0	0	0	0
Public Non Institutions	E-Voting	1003049	0	0	0	0	0	0.00
	Poll		5,50,200	19.65	5,50,200	0	24.45	0
	Postal Ballot (if applicable)		NA	NA	NA	NA	NA	NA
	Total		5,50,200	19.65	5,50,200	0	24.45	0.00
Total		2800000	22,50,200	80.36	22,50,200	0	100.00	0.00

**Agenda 2- Ratification of appointment of M/s V.N. Purohit & Co., Chartered Accountants (FRN: 304040E) as the Statutory Auditors of the Company**

Resolution required: (Ordinary/ Special)					Ordinary			
Whether promoter/ promoter group are interested in the agenda/resolution?					No			
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstanding shares (3)=[(2)/(1)]* 100	No. of Votes – in favour	No. of Votes – against	% of Votes in favour on votes polled (6)=[(4)/(2)]*100	% of Votes against on votes polled (7)=[(5)/(2)]*100
		(1)	(2)		(4)	(5)		
Promoter and Promoter Group	E-Voting	1796951	0	0	0	0	0	0
	Poll		17,00,000	60.71	17,00,000	0	75.55	0.00
	Postal Ballot (if applicable)		NA	NA	NA	NA	NA	NA
	Total		17,00,000	60.71	17,00,000	0	75.55	0.00
Public Institutions	E-Voting	0	0	0	0	0	0	0
	Poll		0	0	0	0	0	0
	Postal Ballot (if applicable)		NA	NA	NA	NA	NA	NA
	Total		0	0	0	0	0	0
Public Non Institutions	E-Voting	1003049	0	0	0	0	0	0.00
	Poll		5,50,200	19.65	5,50,200	0	24.45	0
	Postal Ballot (if applicable)		NA	NA	NA	NA	NA	NA
	Total		5,50,200	19.65	5,50,200	0	24.45	0.00
Total		2800000	22,50,200	80.36	22,50,200	0	100.00	0.00



Special Business

**Agenda 3- Approval of the Reclassification of Erstwhile Promoters of the Company as Public Shareholders of the Company**

Resolution required: (Ordinary/ Special)					Special			
Whether promoter/ promoter group are interested in the agenda/resolution?					No			
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstanding shares (3)=[(2)/(1)]* 100	No. of Votes – in favour	No. of Votes – against	% of Votes in favour on votes polled (6)=[(4)/(2)]*100	% of Votes against on votes polled (7)=[(5)/(2)]*100
		(1)	(2)		(4)	(5)		
Promoter and Promoter Group	E-Voting	1796951	0	0	0	0	0	0
	Poll		17,00,000	60.71	17,00,000	0	75.55	0.00
	Postal Ballot (if applicable)		NA	NA	NA	NA	NA	NA
	<b>Total</b>		<b>17,00,000</b>	<b>60.71</b>	<b>17,00,000</b>	<b>0</b>	<b>75.55</b>	<b>0.00</b>
Public Institutions	E-Voting	0	0	0	0	0	0	0
	Poll		0	0	0	0	0	0
	Postal Ballot (if applicable)		NA	NA	NA	NA	NA	NA
	<b>Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Public Non Institutions	E-Voting	1003049	0	0	0	0	0	0.00
	Poll		5,50,200	19.65	5,50,200	0	24.45	0
	Postal Ballot (if applicable)		NA	NA	NA	NA	NA	NA
	<b>Total</b>		<b>5,50,200</b>	<b>19.65</b>	<b>5,50,200</b>	<b>0</b>	<b>24.45</b>	<b>0.00</b>
<b>Total</b>		<b>2800000</b>	<b>22,50,200</b>	<b>80.36</b>	<b>22,50,200</b>	<b>0</b>	<b>100.00</b>	<b>0.00</b>



**Agenda 4- Regularization of Mr. Pawan Kumar Mittal (DIN: 00749265) as a Non-executive Director of the Company**

Resolution required: (Ordinary/ Special)					Ordinary			
Whether promoter/ promoter group are interested in the agenda/resolution?					No			
Category	Mode of Voting	No. of shares held (1)	No. of votes polled (2)	% of Votes Polled on outstanding shares (3)=[(2)/(1)]* 100	No. of Votes – in favour (4)	No. of Votes – against (5)	% of Votes in favour on votes polled (6)= [(4)/(2)]*100	% of Votes against on votes polled (7)= [(5)/(2)]*100
Promoter and Promoter Group	E-Voting	1796951	0	0	0	0	0	0
	Poll		17,00,000	60.71	17,00,000	0	75.55	0.00
	Postal Ballot (if applicable)		NA	NA	NA	NA	NA	NA
	<b>Total</b>		<b>17,00,000</b>	<b>60.71</b>	<b>17,00,000</b>	<b>0</b>	<b>75.55</b>	<b>0.00</b>
Public Institutions	E-Voting	0	0	0	0	0	0	0
	Poll		0	0	0	0	0	0
	Postal Ballot (if applicable)		NA	NA	NA	NA	NA	NA
	<b>Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Public Non Institutions	E-Voting	1003049	0	0	0	0	0	0.00
	Poll		5,50,200	19.65	5,50,200	0	24.45	0
	Postal Ballot (if applicable)		NA	NA	NA	NA	NA	NA
	<b>Total</b>		<b>5,50,200</b>	<b>19.65</b>	<b>5,50,200</b>	<b>0</b>	<b>24.45</b>	<b>0.00</b>
<b>Total</b>		<b>2800000</b>	<b>22,50,200</b>	<b>80.36</b>	<b>22,50,200</b>	<b>0</b>	<b>100.00</b>	<b>0.00</b>

**Agenda 5- Regularization of Mrs. Kiran Mittal (DIN: 00749457) as a Non-executive Director of the Company**

Resolution required: (Ordinary/ Special)					Ordinary			
Whether promoter/ promoter group are interested in the agenda/resolution?					No			
Category	Mode of Voting	No. of shares held (1)	No. of votes polled (2)	% of Votes Polled on outstanding shares (3)=[(2)/(1)]* 100	No. of Votes – in favour (4)	No. of Votes – against (5)	% of Votes in favour on votes polled (6)= [(4)/(2)]*100	% of Votes against on votes polled (7)= [(5)/(2)]*100
Promoter and Promoter Group	E-Voting	1796951	0	0	0	0	0	0
	Poll		17,00,000	60.71	17,00,000	0	75.55	0.00
	Postal Ballot (if applicable)		NA	NA	NA	NA	NA	NA
	<b>Total</b>		<b>17,00,000</b>	<b>60.71</b>	<b>17,00,000</b>	<b>0</b>	<b>75.55</b>	<b>0.00</b>



Public Institutions	E-Voting	0	0	0	0	0	0	0
	Poll		0	0	0	0	0	0
	Postal Ballot (if applicable)		NA	NA	NA	NA	NA	NA
	Total		0	0	0	0	0	0
Public Non Institutions	E-Voting	1003049	0	0	0	0	0	0.00
	Poll		5,50,200	19.65	5,50,200	0	24.45	0
	Postal Ballot (if applicable)		NA	NA	NA	NA	NA	NA
	Total		5,50,200	19.65	5,50,200	0	24.45	0.00
Total		2800000	22,50,200	80.36	22,50,200	0	100.00	0.00

For Rita Finance and Leasing Limited  
(Formerly Rita Holdings Limited)

  
Pawan Kumar Mittal  
(Director & Chairperson)  
DIN: 00749265



Date: September 18, 2018

Place: New Delhi

**AMIT KUMAR**  
**COMPANY SECRETARIES**  
Unit No. 805, 8<sup>th</sup> Floor,  
Krishna Apra Business Square,  
Netaji Subhash Place,  
Pitampura,  
New Delhi-110034  
Tel:0142811270,9313340776  
Email: amitkumar\_cs@hotmail.com

To,

The Chairman,  
Mr. Pawan Kumar Mittal

**37<sup>th</sup> Annual General Meeting of the  
Equity Shareholders of RITA FINANCE AND LEASING LIMITED  
(FORMERLY RITA HOLDINGS LIMITED)**

held on Monday, September 17, 2018 at 11:00 A.M.  
at 324A, III<sup>rd</sup> Floor, Aggarwal Plaza  
Sector-14, Rohini, Delhi-110085

Sub.: Consolidated Report of Scrutinizer on voting through remote e-voting and voting at  
AGM held on Monday, September 17, 2018 at 11:00 A.M. at 324A, III<sup>rd</sup> Floor, Aggarwal  
Plaza, Sector-14, Rohini, Delhi-110085

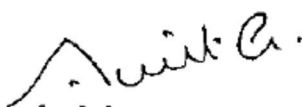

Dear Sir,

In relation to the 37<sup>th</sup> Annual General Meeting of the Company, please find enclosed  
Consolidated Scrutinizers' Report on voting through remote E-voting and the voting  
conducted at the Annual General Meeting of the shareholders of the company.

Kindly acknowledge and take the same on records.

Thanking You,  
Yours Faithfully

**For AMIT KUMAR**  
**Company Secretaries**

  
  
**Amit Kumar**  
**Proprietor**  
**FCS: 5917**  
**CP: 6184**

**Date:** 18/09/2018  
**Place:** Delhi

**AMIT KUMAR**  
**COMPANY SECRETARIES**  
Unit No. 805, 8<sup>th</sup> Floor,  
Krishna Apra Business Square,  
Netaji Subhash Place,  
Pitampura,  
New Delhi-110034  
Tel:0142811270,9313340776  
Email: [amitkumar\\_cs@hotmail.com](mailto:amitkumar_cs@hotmail.com)

**CONSOLIDATED REPORT OF SCRUTINIZER ON VOTING THROUGH REMOTE E-  
VOTING AND VOTING AT AGM  
(Pursuant to Section 108 and 109 of Companies Act, 2013 and Rule 20(xi) and 21(2) of  
Companies (Management & Administration), Rules 2014)**

To  
The Chairman  
Mr. Pawan Kumar Mittal

**37<sup>th</sup> Annual General Meeting of the  
Equity Shareholders of RITA FINANCE AND LEASING LIMITED  
(FORMERLY RITA HOLDINGS LIMITED)**

held on Monday, September 17, 2018 at 11:00 A.M.  
at 324A, III<sup>rd</sup> Floor, Aggarwal Plaza  
Sector-14, Rohini, Delhi-110085

Sub: Consolidated Scrutinizer's Report on remote e- Voting conducted pursuant to the provisions of Section 108 and 109 of the Companies Act, 2013, read with Rule 20 (xi) and 21(2) of the Companies (Management and Administration) Rules, 2014 as amended by Companies (Management and Administration) Rules, 2015 and voting at the 37<sup>th</sup> Annual General Meeting of RITA FINANCE AND LEASING LIMITED (FORMERLY RITA HOLDINGS LIMITED) held on Monday, September 17, 2018 at 11:00 A.M.

**BACKGROUND**

I, Amit Kumar, Practicing Company Secretary, had been appointed as the Scrutinizer by the Board of Directors of **RITA FINANCE AND LEASING LIMITED (FORMERLY RITA HOLDINGS LIMITED)**, pursuant to section 108 and 109 of the Companies Act, 2013 ("the Act") read with Rule 20(xi) and 21(2) of the Companies (Management and Administration) Rules, 2014, to conduct the remote e- voting and voting at the AGM and to scrutinize the electronic votes cast by the shareholders in respect of the below mentioned resolutions passed at the 37<sup>th</sup> Annual General Meeting of the Company held on Monday, September 17, 2018 at 11:00 A.M.



## **DATE OF DISPATCH OF NOTICE AND CONVENING OF THE MEETING**

The Company has informed me that the Company has completed the dispatch of Notice dated August 25, 2018 to the Shareholders of the said 37<sup>th</sup> Annual General Meeting to all whose names were appearing as on August 17, 2018 in respect of the below mentioned resolutions passed at the 37<sup>th</sup> Annual General Meeting of the Company.

## **CUT-OFF DATE**

The shareholders of the Company holding shares as on the "Cut- off" date of September 10, 2018 was entitled to vote on the resolutions as contained in the Notice of the Annual General Meeting.

## **REMOTE E-VOTING**

The Company had availed the e- Voting facility offered by National Securities Depository Limited (NSDL) for conducting remote e- Voting by the shareholders of the Company.

The Company had also provided voting facility to the shareholders present at the Annual General Meeting and who had not cast their vote earlier through the e- Voting.

The voting period for remote e- Voting commenced on Friday, September 14, 2018 at 9:00 a.m. (IST) and ended on Sunday, September 16, 2017 at 05:00 p.m. (IST) and the NSDL e- Voting platform was blocked thereafter.

The votes cast under remote e- Voting facility were thereafter unblocked in the presence of two witnesses and after the conclusion of the Voting at the Annual General Meeting the votes cast there under were counted.

## **VOTING AT THE AGM**

At the venue of the AGM, the facility to vote through poll have been provided to those members who were present at the AGM and have not exercised the option of casting their vote through e-Voting.

After the closure of the Voting at the Annual General Meeting, the report of voting done at the meeting was generated in my presence and the voting was diligently scrutinized.

## **COUNTING PROCESS**

The locked polling box subsequently opened in my presence and in presence of two witnesses and the polling papers diligently scrutinized.

After counting the votes casted by the members present at the AGM and the votes cast under remote e-voting thereafter unblock from the website of National Securities Depository Limited (NSDL) e- Voting system in presence of two witness as mentioned above.

I have scrutinized and reviewed the remote e- Voting and votes tendered therein based on the data downloaded from the National Securities Depository Limited (NSDL) e- Voting system and report has been prepared on the basis of details provided above.

I now submit my consolidated Report as under on the result of the remote e- Voting and voting at the meeting in respect of the said Resolutions.

## **ORDINARY BUSINESS:**

### **Resolution 1: Ordinary Resolution**

**Consideration and adoption of Financial Statements for the year ended March 31, 2018 along with Auditor's and Director's Report thereon**

(i) Voted in favour of the resolution:

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Poll	13	2250200	10.00
Total	13	2250200	10.00

(ii) Voted against the resolution:

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Poll	0	0	0.00
Total	0	0	0.00

(iii) Invalid votes :

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
Poll	0	0	0.00
E voting	0	0	0.00
Total	0	0	0.00

### **Resolution 2: Ordinary Resolution**

**Ratification of appointment of M/s V.N. Purohit & Co., Chartered Accountants (FRN: 304040E) as the Statutory Auditors of the Company**

(i) Voted in favour of the resolution:

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Poll	13	2250200	10.00
Total	13	2250200	10.00



(ii) Voted against the resolution:

Mode of Voting	Number of Members voted	Total Votes cast (Shares)	% of total Number of valid votes cast
E voting	0	0	0.00
Poll	0	0	0.00
Total	0	0	0.00

(iii) Invalid votes :

Mode of Voting	Number of Members voted	Total Votes cast (Shares)	% of total Number of valid votes cast
Poll	0	0	0.00
E voting	0	0	0.00
Total	0	0	0.00

**SPECIAL BUSINESS:**

**Resolution 3: Special Resolution**

**Approval of the Reclassification of Erstwhile Promoters of the Company as Public Shareholders of the Company**

(i) Voted in favour of the resolution:

Mode of Voting	Number of Members voted	Total Votes cast (Shares)	% of total Number of valid votes cast
E voting	0	0	0.00
Poll	13	2250200	10.00
Total	13	2250200	10.00

(ii) Voted against the resolution:

Mode of Voting	Number of Members voted	Total Votes cast (Shares)	% of total Number of valid votes cast
E voting	0	0	0.00
Poll	0	0	0.00
Total	0	0	0.00

(iii) Invalid votes :

Mode of Voting	Number of Members voted	Total Votes cast (Shares)	% of total Number of valid votes cast
Poll	0	0	0.00
E voting	0	0	0.00
Total	0	0	0.00



**Resolution 4: Ordinary Resolution****Regularization of Mr. Pawan Kumar Mittal (DIN: 00749265) as a Non-executive Director of the Company**

(i) Voted in favour of the resolution:

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Poll	13	2250200	10.00
Total	13	2250200	10.00

(ii) Voted against the resolution:

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Poll	0	0	0.00
Total	0	0	0.00

(iii) Invalid votes :

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
Poll	0	0	0.00
E voting	0	0	0.00
Total	0	0	0.00

**Resolution 5: Ordinary Resolution****Regularization of Mrs. Kiran Mittal (DIN: 00749457) as a Non-executive Director of the Company**

(i) Voted in favour of the resolution:

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Poll	13	2250200	10.00
Total	13	2250200	10.00



(ii) Voted against the resolution:

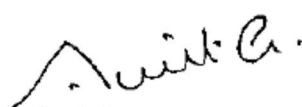

Mode of Voting	Number of Members voted	Total Votes cast (Shares)	% of total Number of valid votes cast
E voting	0	0	0.00
Poll	0	0	0.00
Total	0	0	0.00

(iii) Invalid votes :

Mode of Voting	Number of Members voted	Total Votes cast (Shares)	% of total Number of valid votes cast
Poll	0	0	0.00
E voting	0	0	0.00
Total	0	0	0.00

Thanking You,  
Yours faithfully,

For **AMIT KUMAR**  
Company Secretaries

  
  
**Amit Kumar**  
Proprietor  
FCS-5917  
CP -6184

**Date:** 18/09/2018  
**Place:** New Delhi

**AMIT KUMAR  
COMPANY SECRETARIES**

Unit No. 805, 8<sup>th</sup> Floor,  
Krishna Apra Business Square,  
Netaji Subhash Place,  
Pitampura,  
New Delhi-110034  
Tel:0142811270,9313340776  
Email: amitkumar\_cs@hotmail.com

**Report of Scrutinizer(s)**

[Pursuant to rule Section 108 of the Companies Act, 2013 and rule 21(2) of the Companies (Management and Administration) Rules,2014) as amended by Companies (Management and Administration) Rules, 2015]

To,  
Mr. Pawan Kumar Mittal  
Chairman & Director

37<sup>th</sup> Annual General Meeting of the  
Equity Shareholders of **RITA FINANCE AND LEASING LIMITED**  
**(FORMERLY RITA HOLDINGS LIMITED)**  
held on Monday, September 17, 2018 at 11:00 A.M.  
at 324A, III<sup>rd</sup> Floor, Aggarwal Plaza  
Sector-14, Rohini, Delhi-110085

**Dear Sir,**

I, Amit Kumar, Practicing Company Secretary, New Delhi, was appointed as the Scrutinizer(s) for the purpose of scrutinizing the e-voting process and ascertaining the requisite majority on e-voting carried out as per the provisions of Section 108 of the Companies Act, 2013 read with Rule 20(3) of the Companies (Management and Administration) Rules, 2014 (Rules) as amended by Companies (Management and Administration) Rules, 2015 on the resolution contained in the notice of Annual General Meeting ("AGM") of the Equity Shareholders of **RITA FINANCE AND LEASING LIMITED (FORMERLY RITA HOLDINGS LIMITED)** held on Monday, September 17, 2018 at 11:00 A.M. at 324A, III<sup>rd</sup> Floor, Aggarwal Plaza, Sector-14, Rohini, Delhi-110085, submit my report as under:

The management of the Company is responsible to ensure the compliance with the requirements of the Companies Act, 2013 and Rules relating to voting through electronic means on the resolution contained in the notice of Annual General Meeting of the members of the Company. My responsibility as a Scrutinizer for the e-voting is restricted to make a Scrutinizer's Report on the votes cast "in favour" or "in against" the resolutions stated above, based on the reports generated from the e-voting system provided by National Securities Depository Limited ("NSDL"), the authorized agency to provide e-voting facilities, engaged by the Company.



Further to the above, I submit my report as under:

- i. The e-voting period commenced from Friday, September 14, 2018 (09.00 a.m.) and ended on Sunday, September 16, 2018 (05.00 p.m.).
- ii. The members of the Company as on “cut-off” date i.e. Monday, 10<sup>th</sup> September, 2018 were entitled to vote on the resolution as set out in the notice of the AGM.
- iii. The votes cast unblocked during the Annual General Meeting ("AGM") in the presence of two who are not in the employment of the company.
- iv. Thereafter, the details containing inter alia, list of Equity Share Holders, who voted “for”, “against” the resolution that was put to vote, were generated from e-voting website of National Securities Depository Limited (“NSDL”) i.e. [www.evoting.nsdl.com](http://www.evoting.nsdl.com) and based on such reports generated, the result of the e-voting is as under :

### **ORDINARY BUSINESS:**

#### **Resolution 1: Ordinary Resolution**

#### **Consideration and adoption of Financial Statements for the year ended March 31, 2018 along with Auditor's and Director's Report thereon**

(i) Voted in favour of the resolution:

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Total	0	0	0.00

(ii) Voted against the resolution:

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Total	0	0	0.00

(iii) Invalid votes :

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Total	0	0	0.00



## **Resolution 2: Ordinary Resolution**

**Ratification of appointment of M/s V.N. Purohit & Co., Chartered Accountants (FRN: 304040E) as the Statutory Auditors of the Company**

(i) Voted in favour of the resolution:

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Total	0	0	0.00

(ii) Voted against the resolution:

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Total	0	0	0.00

(iii) Invalid votes :

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Total	0	0	0.00

## **SPECIAL BUSINESS:**

### **Resolution 3: Special Resolution**

**Approval of the Reclassification of Erstwhile Promoters of the Company as Public Shareholders of the Company**

(i) Voted in favour of the resolution:

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Total	0	0	0.00

(ii) Voted against the resolution:

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Total	0	0	0.00



(iii) Invalid votes :

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Total	0	0	0.00

**Resolution 4: Ordinary Resolution**

**Regularization of Mr. Pawan Kumar Mittal (DIN: 00749265) as a Non-executive Director of the Company**

(i) Voted in favour of the resolution:

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Total	0	0	0.00

(ii) Voted against the resolution:

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Total	0	0	0.00

(iii) Invalid votes :

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Total	0	0	0.00

**Resolution 5: Ordinary Resolution**

**Regularization of Mrs. Kiran Mittal (DIN: 00749457) as a Non-executive Director of the Company**

(i) Voted in favour of the resolution:

<b>Mode of Voting</b>	<b>Number of Members voted</b>	<b>Total Votes cast (Shares)</b>	<b>% of total Number of valid votes cast</b>
E voting	0	0	0.00
Total	0	0	0.00



(ii) Voted against the resolution:

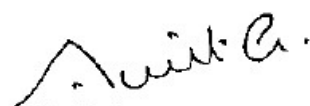
Mode of Voting	Number of Members voted	Total Votes cast (Shares)	% of total Number of valid votes cast
E voting	0	0	0.00
Total	0	0	0.00

(iii) Invalid votes :

Mode of Voting	Number of Members voted	Total Votes cast (Shares)	% of total Number of valid votes cast
E voting	0	0	0.00
Total	0	0	0.00

Thanking you,  
Yours faithfully,

**For AMIT KUMAR**  
**Company Secretaries**



**Amit Kumar**  
**Proprietor**  
FCS-5917  
CP -6184



**Date:** 18/09/2018

**Place:** New Delhi

**AMIT KUMAR**  
**COMPANY SECRETARIES**  
Unit No. 805, 8<sup>th</sup> Floor,  
KrishnaApra Business  
Square,  
Netaji Subhash Place,  
Pitampura,  
New Delhi-110034  
Tel:0142811270,9313340776  
Email: amitkumar\_cs@hotmail.com

**FORM No. MGT-13**  
**Report of Scrutinizer(s)**

[Pursuant to rule Section 109 of the Companies Act, 2013 and rule 21(2) of the Companies  
(Management and Administration) Rules, 2014)

To,  
**Mr. Rohit Mittal**  
**Chairman & Managing Director**

37<sup>th</sup> Annual General Meeting of the  
Equity Shareholders of **RITA FINANCE AND LEASING LIMITED**  
**(FORMERLY RITA HOLDINGS LIMITED)**  
held on Monday, September 17, 2018 at 11:00 A.M.  
at 324A, III<sup>rd</sup> Floor, Aggarwal Plaza  
Sector-14, Rohini, Delhi-110085

**Dear Sir,**

I, Amit Kumar, Practicing Company Secretary, New Delhi, appointed as Scrutinizer for the purpose of the poll taken on the below mentioned resolution, at the meeting of the Equity Shareholders of **RITA FINANCE AND LEASING LIMITED (FORMERLY RITA HOLDINGS LIMITED)**, held on Monday, September 17, 2018 at 11:00 A.M. at Shop No. 324A, III<sup>rd</sup> Floor, Aggarwal Plaza, Sector-14, Rohini, Delhi-110085, submit my report as under:

1. After the time fixed for closing of the poll by the Chairman, an empty polling box kept for polling were locked in my presence with due identification marks placed by me.
2. The locked polling box were subsequently opened in my presence and poll papers were diligently scrutinized. The poll papers were reconciled with the records maintained by the Company / Registrar and Transfer Agent of the Company and the authorizations/ Proxies lodged with the Company.
3. I did not find any poll papers invalid.
4. The result of the Poll is as under:



## **ORDINARY BUSINESS:**

### **Resolution 1: Ordinary Resolution**

**Consideration and adoption of Financial Statements for the year ended March 31, 2018 along with Auditor's and Director's Report thereon**

(i) Voted in favour of the resolution:

<b>Number of members present and voting (in person or by proxy)</b>	<b>Number of Votes cast by them</b>	<b>% of total number of valid vote cast</b>
13	2250200	100%

(ii) Voted against the resolution:

<b>Number of members present and voting (in person or by proxy)</b>	<b>Number of Votes cast by them</b>	<b>% of total number of valid vote cast</b>
Nil	Nil	Nil

(iii) Invalid votes :

<b>Number of members present and voting (in person or by proxy)</b>	<b>Number of Votes cast by them</b>	<b>% of total number of valid vote cast</b>
Nil	Nil	Nil

### **Resolution 2: Ordinary Resolution**

**Ratification of appointment of M/s V.N. Purohit & Co., Chartered Accountants (FRN: 304040E) as the Statutory Auditors of the Company**

(i) Voted in favour of the resolution:

<b>Number of members present and voting (in person or by proxy)</b>	<b>Number of Votes cast by them</b>	<b>% of total number of valid vote cast</b>
13	2250200	100%

(ii) Voted against the resolution:

<b>Number of members present and voting (in person or by proxy)</b>	<b>Number of Votes cast by them</b>	<b>% of total number of valid vote cast</b>
Nil	Nil	Nil



(iii) Invalid votes :

Number of members present and voting (in person or by proxy)	Number of Votes cast by them	% of total number of valid vote cast
Nil	Nil	Nil

**SPECIAL BUSINESS:**

**Resolution 3: Special Resolution**

**Approval of the Reclassification of Erstwhile Promoters of the Company as Public Shareholders of the Company**

(i) Voted in favour of the resolution:

Number of members present and voting (in person or by proxy)	Number of Votes cast by them	% of total number of valid vote cast
13	2250200	100%

(ii) Voted against the resolution:

Number of members present and voting (in person or by proxy)	Number of Votes cast by them	% of total number of valid vote cast
Nil	Nil	Nil

(iii) Invalid votes :

Number of members present and voting (in person or by proxy)	Number of Votes cast by them	% of total number of valid vote cast
Nil	Nil	Nil

**Resolution 4: Ordinary Resolution**

**Regularization of Mr. Pawan Kumar Mittal (DIN: 00749265) as a Non-executive Director of the Company**

(i) Voted in favour of the resolution:

Number of members present and voting (in person or by proxy)	Number of Votes cast by them	% of total number of valid vote cast
13	2250200	100%

(ii) Voted against the resolution:

Number of members present and voting (in person or by proxy)	Number of Votes cast by them	% of total number of valid vote cast
Nil	Nil	Nil



(iii) Invalid votes :

Number of members present and voting (in person or by proxy)	Number of Votes cast by them	% of total number of valid vote cast
Nil	Nil	Nil

**Resolution 5: Ordinary Resolution**

**Approval of the re- appointment of Mr. Rohit Mittal as Managing Director of the Company and to fix their remuneration**

(i) Voted in favour of the resolution:

Number of members present and voting (in person or by proxy)	Number of Votes cast by them	% of total number of valid vote cast
13	2250200	100%

(ii) Voted against the resolution:

Number of members present and voting (in person or by proxy)	Number of Votes cast by them	% of total number of valid vote cast
Nil	Nil	Nil

(iii) Invalid votes :

Number of members present and voting (in person or by proxy)	Number of Votes cast by them	% of total number of valid vote cast
Nil	Nil	Nil

5. The poll papers and all other relevant records were sealed and handed over to the Company Secretary/ Director authorized by the Board for safe keeping.

Thanking you,  
Yours faithfully,

**For AMIT KUMAR**  
**Company Secretaries**



**Amit Kumar**  
**Proprietor**  
FCS-5917  
CP -6184

**Date:** 18/09/2018

**Place:** New Delhi